

# Kundan International School, Sec 46 B Chandigarh

Cir. No. KIS/PT/28 (17-18)

September 19, 2017

Dear Parents

We reciprocate your concern regarding safety of your ward in the school in view of the unfortunate events in other schools of the region. We would like to assure you that the school is taking every possible measure to ensure the safety and security of each and every child in the school.

The following practices are already a part of our security protocol:

- The entire school is under CCTV surveillance.
- All entry and exit points of the school building and premises are manned by the staff before 7:50 a.m.
- Teachers are in the school manning the classrooms before 7.50 a.m. We open the entry for students only at 7:50 a.m. Please do not drop your child before 7.50 a.m.
- No male housekeeping staff is allowed in the primary wing and all girls toilets of the school are manned by women housekeeping staff only.
- We have ample female support staff stationed to monitor the movement of students.
- There are separate washrooms for Junior and Senior students in their respective wings.

- The students of the Senior wing are not allowed to use the washrooms in the Junior wing.

- A police verification of all support staff is already done.
- Drivers and conductors are sent out of the school soon after the students have de-boarded the buses and are allowed in the school premises only at the time of dispersal.

We are regularly reviewing the security situation and have the internal audits and checks in place.

The safety and security of your ward is our prime concern. Your ward will not be sent with any other person under any circumstances whatsoever than the one registered in our office records. Your cooperation will be appreciated in our endeavour for the protection of your ward.

**Your support and cooperation is our biggest strength.**

Warm Regards

Manjeet Jauhar  
Principal